

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 7th December 2023 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	Public Open Session 0 Attendance	
	<p>Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr Stuart McLean Cllr Andy Turner Cllr Dave Adams</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies Cllr Colin Taylor</p>	
	<p>Declarations of Interest & Grants for Dispensation</p> <p>None.</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1st Woodcutt Scouts</p>	
	<p>Matters arising from the last F&GP Parish Council Meeting held 9th November 2023.</p> <p>No matters arising.</p>	
	<p>Play Area Matters & Reports</p> <p>The monthly on-sight play area inspections begin through the winter months. Cllr Mclean inspected during November and confirmed no other matters other than those previously reported.</p> <p>Clerk has contacted a local contractor to quote for the play area maintenance repairs and awaits a response.</p>	

	<ul style="list-style-type: none"> • 3 upright palings missing from lower end fence. • Bench – centre plank missing • Junior multi play – plank rotting • Missing palings from goal end fence 	
	<p>Sports Association Matters</p> <p>Cllr Mclean circulated meter readings for the Sports Pavilion to members prior to the meeting – It was noted that the water meter was unreadable due to opaque glass. Clerk to contact Water Board to request replacing the meter.</p> <p>Clerk to contact all Sports Clubs to request Insurance information for 2023/24.</p> <p>Members discussed potential damage to the bowls mat caused by the retrieval of stray footballs from Saturday match days. The Football Club must insist on one nominated person to retrieve the football should it go on the bowls mat – this person must not wear studs or unsuitable footwear. Clerk to contact the Handley Sports Manager to discuss.</p> <p>Sadly, it was noted that the Bowls Club recently lost another member of their Club.</p> <p>Handley Sports Football secured funding from CCIO to replace the home and away dug outs with metal ones.</p> <p>Cricket Club members expressed an interest in attending future PC meetings early in the New Year to discuss the Club’s future plans. Clerk to invite members to February / March FPC meetings.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
	<p>Sports Facilities Matters & Recreation Ground</p> <p>Ventilation & Insulation</p> <p>The Penny Tap Team have confirmed the closure of the premises between 1st – 17th January 2024 in order to install insulation boards to the cold cellar walls.</p> <p>To improve conditions and prevent long term damage to the fabric of the building members continue to discuss the potential reinstatement of the changing room ventilation system or installation of heat pumps.</p> <p>Cllr Adams to contact an Extractor Fan Company in Poole to discuss further options to improve airflow and controlled humidity in the Pavilion.</p> <p>Solar Panel Maintenance</p> <p>Cllr Turner & Clerk will meet Jason Brown MD DES Electricals on 13/12/23 to resolve voltaic setting warning lights on the solar installation board and other matters.</p>	<p>DA</p> <p>AT/Clerk</p> <p>SM</p>

	<p>General outstanding matters</p> <ul style="list-style-type: none"> • The Sports Pavilion guttering on the cricket side of the pavilion needs to be repaired. • A small tree has fallen in high winds and is resting on the green shed. • The green container contents to be disposed of and container repurposed by Cllr Reed. 	<p>JR</p>
	<p>Allotment Matters Local Contractor Sam Lister to meet with Cllrs Adams/Reed and Clerk on 8/12/23 @2pm to walk through proposed maintenance works.</p> <p>Cllr Adams to meet with SSE Tree Works Contractor to discuss boundary tree/hedge reduction due to power line close proximity.</p>	<p>DA/JR/Clerk</p> <p>DA</p>
	<p>Correspondence A local resident from Dean would like to purchase a community defibrillator to service this part of the Parish. Clerk to investigate Governments’ recent launch of subsidised Defibrillators.</p> <p>Dorset Council have finally started work clearing grips and gullies in Minchington and in Sixpenny Handley.</p> <p>Dorset Councils’ anticipated launch on the 12/12/23 of the UK Shared Prosperity Fund Infrastructure Levelling. Members were keen to discuss ideas for infrastructure improvement and include applications at next week’s FPC. A suggestion to improve the link between the Recreation Ground and the village by installing a Recreation Ground pathway was well received by all members present.</p> <p>Members noted the loss of another Sixpenny Surgery Doctor prompting concerns with longer appointment waiting times.</p>	<p>Clerk</p> <p>Clerk</p>
	<p>Financial Matters & Expenditure The RFO circulated to members prior to the meeting a report on finances to 4th December 2023. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny.</p> <p>Members finalised budget 2024/25 and will recommended to FPC a Precept request of £73,250.00.</p> <p>Members unanimously resolved to close the Nat West Bank Account and transfer the final balance into the Unity Trust Account.</p> <p>Clerk to administrate payments, 1st Scrutineer Cllr S McLean 1st Cllr A Turner & 2nd Cllr C Taylor to authorise payments.</p>	

Meeting Closed 8.40pm

These minutes are to be signed by the Chairman after approval at the next Full meeting of the Parish Council.

Signed;..... 14th December 2023

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 7th December 2023

Date	Description	Payment	
07/12/2023	Dorset Council Rent	SO	484.00
07/12/2023	C Nicholson (October Salary Payment)	On-line	1,003.90
07/12/2023	Nest Pension contributions	DD	73.06
07/12/2023	C Nicholson Smarty Card Reimbursement	On-line	20.00
07/12/2023	D Adams Reimbursement new fire alarm keys Mower fuel	On-line	41.18
07/12/2023	Elite Playground Inspections	On-line	57.60
07/12/2023	Sevenside Defibs (Replacement Pads)	On-line	198.00
07/12/2023	L Tuckey (x8 Office Cleans)	On-line	60.00
07/12/2023	D Macleod (x9 Litter Picks)	On-line	67.50
07/12/2023	T Morgan (Reimbursement Pitchcare Cricket Club)	On-line	948.00
07/12/2023	A Burt Countryside Services (Third Quarter)	On-line	1,000.00
07/12/2023	S Wallworth Electrical Services (Village Hall sensor light)	On-line	114.00
07/12/2023	Remembrance Wreath (Reimburse I Mereweather)	On-line	27.50
07/12/2023	Grimshaw Sports (Qualgex Court Cleaner)	On-line	384.00
07/12/2023	C Nicholson (Reimbursement donation to Steam Santa Event)	On-line	61.96
07/12/2023	C Nicholson (1st Vodaphone payment)	On-line	16.59
07/12/2023	Morelock Signs Ltd (Vario SID + Delivery)	On-line	3,192.00
07/12/2023	S M & D Meaden Christmas Tree	On-line	48.00
	L M Read (Sports Pitch mower fuel)	On-line	168.00
	December Total		7,965.29

To be submitted by the Clerk on Friday 10th November 2023.

Scrutineer – Cllr Stuart McLean

1st On-line authorisation Cllr Turner 2nd On-line authorisation Cllr Taylor

Scrutineer.....Date.....